

**Uffington Parish Council  
Meeting  
Starting at 7.30 pm  
Monday 17<sup>th</sup> May 2021**

**MINUTES**

1. **Clerks Welcome** the clerk started the meeting off by greeting all members and asking them to sign their declaration of Acceptance forms
2. **Councillors to sign Declaration of Acceptance of Office following the 2021 Elections.** This was done in the presence of the clerk.
3. **Election of Chairman** . Councillor P Daimond proposed Councillor L Padmore for the role of Chairman , this was seconded by Councillor E Strawbridge and agreed by all members
4. **Signing of Declaration of Acceptance of Office of Chairman.** The Chairman signed the Declaration of Acceptance of Office in the presence of all members.
5. **Chairman's Welcome** The Chairman welcomed all to the meeting and congratulated Councillor Picton on her re election and also election as Leader of Shropshire Council.
6. **Election of Vice-Chairman** Councillor L Padmore proposed that Councillor A Blake be Vice-chairman ,this was seconded by Councillor P Daimond and agreed by all members
7. **Signing of Declaration of Acceptance of Office of Vice-Chairman** this was signed in the presence of all the members
8. **Declarations of Pecuniary Interest;** There were none declared at this point.
9. **Present** Councillor L Padmore-Chairman, Councillor A Blake-Vice-chairman , Councillor P Daimond, Councillor E Strawbridge, Shropshire Councillor L Picton, L Pardoe clerk to the council, I Hutchinson locum clerk who was taking over from the outgoing clerk from 1<sup>st</sup> June also present were three members of the public. Apologies. There were no apologies received.
10. **Public Session. No one wished to speak.**
11. **Council to agree minutes of meeting held on Monday 19<sup>th</sup> April 2021.** It was agreed that these were a true and accurate record of the meeting proposed by Councillor L Padmore, seconded by Councillor A Blake and agreed by all members
12. **Council to receive report from Shropshire Councillor.** See attached.
13. **Council to review and adopt the following policies;** Members agreed to adopt all the policies "en bloc" proposed by Councillor L Padmore, seconded by Councillor P Daimond and agreed by all members.
  - Financial Regulations
  - Risk Assessment Documents
  - Assets Register
  - Complaints Procedure
  - Freedom of Information Publication Scheme
  - Clerk/Councillor Protocol
  - Equality Policy
  - Financial Regulations
  - Standing Orders
  - Document Retention Policy –updated 2020
14. **Clerk to report on matters from the minute not covered elsewhere on the agenda.** The clerk had nothing to report.
15. **Council to review Place Plan Priorities.** Members agreed to take the Place Plan priorities away and look at them for the next meeting.
16. **Councillor Blake to report on the status of the Defibrillator.** This was ready for use.
17. **Councillor Blake to report on the progress on the procurement of planters for the village.** It was felt that these were a positive thing for the village and members had agreed sites . They would meet again and agree the final positions. This to be out on the June agenda.
18. **Planning:**
  - Reference: 21/01655/PMBPA (validated: 31/03/2021)  
Address: Proposed Residential Barn Conversion NE Of Bridge Farm, Uffington, Shrewsbury, Shropshire  
Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to form one residential unit. After discussion the Parish Council had no objection to this application.
  - Reference:21/02086/FUL  
Address: Proposed dwelling north east of Vine Cottage  
Proposal: Erection of one single storey dwelling with detached double garage.  
After discussion the Parish Council agreed that they supported this planning application.
  - Reference: 21/02116/FUL  
Address:1 Tower Cottages, Uffington

Proposal; Erection of a two-storey side extension and replacement porch following the demolition of the existing porch.  
All members discussed this application and after discussion it was agreed that they objected to the planning application.  
Although the chairman took part in the debate and discussion, she took no part in the voting on the application.

#### 19. Highway Matters

- Councillors to report any Highways matters
- There is a large pothole beyond the Miller House towards Mr Davies smallholding. It is by the Upton Magna Turning. There are yellow markings around it. Can we request that this is seen to as a matter of some urgency?

Councillor Blake left the meeting at this point.

#### 20. Finance (a)

- Council to agree and pay accounts as presented by the clerk: to be circulated via e-mail to members  
It was agreed to pay the accounts as presented by the clerk Proposed by Councillor P Daimond seconded by Councillor T Strawbridge and agreed by all members

date	chq no	payee	details	amount
06-Apr	S/o	L Pardoe	Salary	296.71
6 Apl	789	D M Malley	Payroll services	95.00
	790	Came & Co	Insurance	218.00
	791	HMRC	PAYE	261.07
	793	L Pardoe	Final slary adjustment	423.94
			total	1294.72

- Council to accept Bank Reconciliation as presented by the clerk. It was agreed to accept the \Bank Reconciliation as presented by the clerk Proposed by Councillor P Daimond, seconded by ||Councillor E Strawbridge and agreed by all members present.
- Council to agree the Insurance with Hiscock through came and Co for another year at a cost of £218.00. It was agreed to continue the Council Insurance with Hiscox for another year proposed by Councillor P Daimond, seconded by Councillor T Strawbridge and agreed by all members present.

21. **Parish Matters.** There were no parish matters all had been dealt with elsewhere on the agenda.

22. **Date and time of next meeting Monday 14<sup>th</sup> June 2021 at Uffington Village Hall starting at 7.30pm.**

**Facial masks to be worn at all times during the meeting. Social Distancing will also be in operation.**

**The Chairman thanked all for attending and closed the meeting at 8.00pm.**

**Uffington Parish Council  
Meeting  
Starting at 7.30 pm  
Monday 17<sup>th</sup> May 2021**

**MINUTES**

- |       |   |
|-------|---|
| 17.21 | 1. <b>Clerks Welcome</b> the clerk started the meeting off by greeting all members and asking them to sign their declaration of Acceptance forms  |
| 18.21 | 2. <b>Councillors to sign Declaration of Acceptance of Office following the 2021 Elections.</b> This was done in the presence of the clerk.   |
| 19.21 | 3. <b>Election of Chairman</b> . Councillor P Daimond proposed Councillor L Padmore for the role of Chairman , this was seconded by Councillor E Strawbridge and agreed by all members  |
| 20.21 | 4. <b>Signing of Declaration of Acceptance of Office of Chairman.</b> The Chairman signed the Declaration of Acceptance of Office in the presence of all members.   |
| 21.21 | 5. <b>Chairman's Welcome</b> The Chairman welcomed all to the meeting and congratulated Councillor Picton on her re election and also election as Leader of Shropshire Council.   |
| 22.21 | 6. <b>Election of Vice-Chairman</b> Councillor L Padmore proposed that Councillor A Blake be Vice-chairman ,this was seconded by Councillor P Daimond and agreed by all members   |
| 23.21 | 7. <b>Signing of Declaration of Acceptance of Office of Vice-Chairman</b> this was signed in the presence of all the members  |
| 24.21 | 8. <b>Declarations of Pecuniary Interest;</b> There were none declared at this point.   |
| 25.21 | 9. <b>Present</b> Councillor L Padmore-Chairman, Councillor A Blake-Vice-chairman , Councillor P Daimond, Councillor E Strawbridge, Shropshire Councillor L Picton, L Pardoe clerk to the council, I Hutchinson locum clerk who was taking over from the outgoing clerk from 1 <sup>st</sup> June also present were three members of the public. Apologies. There were no apologies received.                 |
| 26.21 | 10. <b>Public Session. No one wished to speak.</b>  |
| 27.21 | 11. <b>Council to agree minutes of meeting held on Monday 19<sup>th</sup> April 2021.</b> It was agreed that these were a true and accurate record of the meeting proposed by Councillor L Padmore, seconded by Councillor A Blake and agreed by all members  |
| 28.21 | 12. <b>Council to receive report from Shropshire Councillor.</b> See attached.  |
| 29.21 | 13. <b>Council to review and adopt the following policies;</b> Members agreed to adopt all the policies "en bloc" proposed by Councillor L Padmore, seconded by Councillor P Daimond and agreed by all members.   |
|       | <ul style="list-style-type: none"> <li>• Financial Regulations</li> <li>• Risk Assessment Documents</li> <li>• Assets Register</li> <li>• Complaints Procedure</li> <li>• Freedom of Information Publication Scheme</li> <li>• Clerk/Councillor Protocol</li> <li>• Equality Policy</li> <li>• Financial Regulations</li> <li>• Standing Orders</li> <li>• Document Retention Policy –updated 2020</li> </ul> |
| 30.21 | 14. <b>Clerk to report on matters from the minute not covered elsewhere on the agenda.</b> The clerk had nothing to report.   |
| 31.21 | 15. <b>Council to review Place Plan Priorities.</b> Members agreed to take the Place Plan priorities away and look at them for the next meeting.  |
| 32.21 | 16. <b>Councillor Blake to report on the status of the Defibrillator.</b> This was ready for use.   |
| 33.21 | 17. <b>Councillor Blake to report on the progress on the procurement of planters for the village.</b> It was felt that these were a positive thing for the village and members had agreed sites . They would meet again and agree the final positions. This to be out on the June agenda.   |

- 34.21**      **18. Planning:**
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Proposal: Erection of a two-storey side extension and replacement porch following the demolition of the existing porch.  
All members discussed this application and after discussion it was agreed that they objected to the planning application.  
Although the chairman took part in the debate and discussion, she took no part in the voting on the application.
- 35.21**      **19. Highway Matters**
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- 36.21**      **20. Finance (a)**
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- 37.21**      **21. Parish Matters.** There were no parish matters all had been dealt with elsewhere on the agenda.
- 38.21**      **22. Date and time of next meeting Monday 14<sup>th</sup> June 2021 at Uffington Village Hall starting at 7.30pm.**  
**Facial masks to be worn at all times during the meeting. Social Distancing will also be in operation.**  
**The Chairman thanked all for attending and closed the meeting at 8.00pm.**