

# UFFINGTON PARISH COUNCIL

Chairman: Councillor Lynne Padmore  
New Bungalow  
Uffington  
Shrewsbury SY4 4SP  
Telephone: 01743 709524

Clerk: Lisa Harris  
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4 October 2021

Dear Parish Councillor

You are summoned to attend the next meeting of Uffington Parish Council to be held on Monday 11 October 2021 at 7.30pm in Uffington Village Hall.

Yours faithfully



Lisa Harris

Clerk to Uffington Parish Council

## AGENDA

<b>99.21</b>	<b>Chairman's welcome</b>
<b>100.21</b>	<b>Apologies for absence</b>
<b>101.21</b>	<b>Disclosable Pecuniary Interests</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. b) To consider any applications for dispensation.
<b>102.21</b>	<b>Public Participation Session</b> – <i>a period of 15 minutes will be set aside for the public to speak, with a strict 5-minute limit per speaker. Members of the public may speak on matters appearing on the agenda. However, if a matter does not appear on the agenda, a written request should be submitted to the Clerk no later than 2 working days before the meeting.</i>
<b>103.21</b>	<b>To approve the Minutes of the Parish Council Meeting held on 13 September 2021</b>
<b>104.21</b>	<b>Matters arising from the Minutes of the Parish Council Meeting of 13 September 2021</b> a) Clerk contacted Traffic Engineer at Shropshire Council about getting 40 mph signage between the turn off from the Newport Road to the VAS. No response as yet as engineer has been on leave. b) Replacing Parish Council noticeboard – update on costings. c) Collection of filing cabinets from former clerk.

<b>105.21</b>	<b>To receive report from Shropshire Councillor and/or Safer Neighbourhood Team (West Mercia Police)</b>
<b>106.21</b>	<b>To receive defibrillator report for the period</b>
<b>107.21</b>	<b>Current financial matters</b> a) Payments - To approve outstanding accounts for payment b) Bank reconciliation to 4 October 2021
<b>108.21</b>	<b>To review and adopt the following policies and procedures:</b> a) Standing Orders b) Financial Regulations c) Code of Conduct d) Document and Record Retention Policy e) Equal Opportunities Policy f) Risk Assessment Schedule g) Asset Register h) Councillor/Clerk Relationship Protocol i) Subject Access Request Policy j) Publication Scheme
<b>109.21</b>	<b>To consider and approve the following draft policies and procedures:</b> a) Public Participation Protocol b) Training and Development Policy c) Health and Safety Policy d) Complaints Procedure
<b>110.21</b>	<b>Highway Matters</b> Councillors to report any highway issues.
<b>111.21</b>	<b>Planning</b> No new planning applications submitted to Shropshire Council since the last meeting.
<b>112.21</b>	<b>Correspondence to note</b> None
<b>113.21</b>	<b>Future Agenda items</b> Councillors' opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <b>Councillors are respectfully reminded that this is not an opportunity for detailed debate or decision making.</b>
<b>114.21</b>	<b>Date of next meeting</b> <b>Monday 8 November 2021</b> at 7.30pm in Uffington Village Hall