

**Uffington Parish Council  
Monday 11<sup>th</sup> June 2018**

**MINUTES**

1. **Chairman's Welcome;** The Chairman welcomed all to the meeting.
2. **Declarations of Pecuniary Interest;** There were none at this point.
3. **Present:** Councillor L Padmore-Chairman, Councillor P Daimond-Vice-Chairman; Councillor R Davies; Councillor R Simmons. Apologies were received from Councillor A Blake .Also present Shropshire Councillor L Picton, L Pardoe clerk to the council and four members of the public.(See sheet attached the minutes)
4. **Public Session:** the Parish Paths representative spoke briefly on the Shropshire Way which runs through the parish. Councillor L Padmore said that she had received several request for a kissing gate in the footpath at the back of Tower Farm towards Haughmond Hill as they were experiencing difficulties with getting over the stile. The clerk had made enquiries and Shropshire Council would be prepared to do this as part of their accessibility Code.
5. **Police Report:** Please note these will now be done bi-monthly due to PC Walton's workload. The clerk had received a brief report which she read out to members.
6. **Council to agree the minutes from the May meeting.** Councillor P Daimond said that her name was omitted from her appointment as Vice-chairman. This was added. It was agreed that with this they were a true and accurate record of the meeting; proposed by Councillor L Padmore; seconded by Councillor R Simmons and agreed by all members present.
7. **Clerk to report on matters from the minutes not covered elsewhere on the agenda.** The clerk explained that she was progressing well with the GDPR activities and asked members if they wished for their addresses to be on the website. All members present agreed that only their names, e-mail addresses and telephone numbers would be in the public domain. She had handed over the cabinet to house the defibrillator to the local tradesman who would be installing it in the telephone kiosk. She reported that she had been in touch with Npower to see if they could get a better rate for their energy for the street lights.
8. **To receive Shropshire Councillor's Report** Councillor L Picton reported that the local MP had drafted a letter on the on the Future Fit for the NHS which she would be distributing around the villages soon. This letter sets out why he feels that the A&E should remain at Shrewsbury.
9. **Council to discuss the Sundorne Roundabout.** The clerk explained to all present that they were all here to see if this matter could be resolved as soon as possible. S Councillor L Picton said that the grass on the roundabout would be cut in a few weeks by Shropshire Council. The overall cost to sort the roundabout out would be in the region of £6,000 to £7,000.The majority of this cost was for the closing of the road while the work is being done. Those present who were prepared to sponsor the roundabout explained that they wanted some signage on the roundabout. And after discussion it was agreed that the three sponsors would each put in £1,000 and the remainder would be made up by the Parish Council. There would be four signs on the roundabout one for each of the roads leading off it. There would be two names on each sign. This would mean that every sponsor would have their name on the roundabout twice.  
The clerk to write to all sponsors involved and lay out these terms and Councillor L Picton would then come back with designs for the signage for the July meeting and hopefully this would then be done in the early autumn when the children have returned to school after the summer break.

10. **Council to receive and adopt the Data Protection Officers Data Protection Impact Assessment** ; This was received by the members and it was agreed to adopt this ;proposed by Councillor P Daimond; seconded by Councillor R Davies and agreed by all members present.
11. **Council to receive and adopt a Retention of Documents Policy following Data Protection audit.** This was received by the members and it was agreed to adopt this; proposed by Councillor P Daimond; seconded by Councillor R Davies and agreed by all members present.
12. **Council to adopt Privacy Policy for publication on the website & Shortened version of Privacy Policy for addition to all e-mails and correspondence.** This was received by the members and it was agreed to adopt this ;proposed by Councillor P Daimond; seconded by Councillor R Davies and agreed by all members present
13. **Clerk to update on GDPR;** The Parish Council now had all its policies in place and the full privacy notice was on the website and shortened versions of this was now on all e-mail signatures and also the letter headings.
14. **Council to receive update on the siting of the defibrillator in the Telephone Kiosk.**  
Councillor L Padmore stated that the kiosk had been cleaned up ready for the defibrillator but she proposed that the Parish Council look at having it properly glazed to make it look better with the bottom panels being filled in with board. She would get a quote for the work from the local handyman. This was seconded by Councillor P Daimond and agreed by all members present.
15. **To receive reports from**
- LJC –Councillor L Picton reported that she thinks that the LJsCs will cease to exist and if there are pressing matters for the Councils to discuss a special meeting can be called as and when needed.
  - Neighbourhood watch: Councillor R Simmons had reported two incidents to the police and these had been investigated.
16. **Highway Matters**
- Councillors to report any Highways matters. Members had nothing to report.
  - Traffic Calming proposals; Councillor L Picton had looked into costings for the proposals which had been proposed. The prices were in the region of £25,000 which the parish council could not possibly afford to subsidise. It was agreed that this would have to be left for the time being and wait for the proposals to be delivered in 2020/2021
  - Council to discuss the parking situation at The Corbett Arms. The clerk reported that following the discussions at the last meeting she had received an e-mail from the complainant wanting to know what the Parish Council had to say. The clerk had replied to her explaining that the Parish Council had no powers in this matter and that it was the principal authority who was able to deal with this. She had invited her to attend the Council meeting to speak directly with the members.
  - Clerk to report any Highways matters See above
17. **Planning:**
- i) Clerk to update previous applications.  
Reference:18/01979/FUL;6 Old Top Cottages, Uffington; awaiting decision
  - ii) Council to consider new applications.
  - iii) Council to consider applications received after 1<sup>st</sup> June 2018
  - iv) There were no planning applications to consider.

## 18. Finance

- i. Council to agree and pay accounts as presented by the clerk: to be circulated via e-mail to members; It was agreed to pay the accounts as presented by the clerk. Proposed by Councillor R Davies; seconded by Councillor P Daimond and agreed by all members present.
- ii. Council to accept Bank Reconciliation as presented by the clerk; It was agreed to accept the bank reconciliation as presented by the clerk. Proposed by Councillor R Davies; seconded by Councillor P Daimond and agreed by all members present.
- iii. Council to agree the National Pay award. ; It was agreed to pay the National Pay award to the clerk. Proposed by Councillor R Davies; seconded by Councillor P Daimond and agreed by all members present.
- iv. Council to agree to placement of Defibrillator cabinet in the Telephone Kiosk. ; It was agreed to accept the quote of £90 to put the defibrillator on the phone box and connect to the supply there. Proposed by Councillor R Davies; seconded by Councillor P Daimond and agreed by all members present.
- v. Council to agree the construction of a new website for the Parish Council with Hugo Fox; It was agreed to have a new website with Hugo Fox who hosted Community websites at no cost. Proposed by Councillor R Davies; seconded by Councillor P Daimond and agreed by all members present.
- vi. Council to agree to pay the clerks salary by monthly Standing Order. ; It was agreed to pay the clerk by monthly standing order. Proposed by Councillor R Davies; seconded by Councillor P Daimond and agreed by all members present.

**19. Correspondence:** This was noted.

## **20. Parish Matters**

- There were no matters to report that had not been dealt with on the agenda.

**21. Date and time of Next meeting. It was agreed that this would be held on Monday 9<sup>th</sup> July 2018 at 7.30pm at Uffington Village Hall.**

**22. The Chairman thanked all for attending and closed the meeting at 8.40pm.**